

President's Cabinet Meeting Minutes

March 4, 2024

1. ORNL Update: Deb Miller and Joe Stainback joined President's Cabinet to discuss ongoing support from ORNL. The laboratory has expressed interest in assisting with funding from a grants perspective as well as support in other areas. Dr. Stainback will set up a meeting with Katy Brown from ORNL to include Scott Niermann, Mike Magill and Deb Miller.
2. Enrollment Update: Doug Wallace reported that targeted recruiting is ongoing using CollegeApp data to personalize postcard mailouts. There is a decline in non-traditional (25+) students in all counties except for Scott. Anderson and Knox counties are showing the greatest decline currently. Doug noted that there are 6 programs that can be completed fully online. Dr. Ward will do a full analysis of potential additional programs. Circling back to an earlier discussion about Middle College data reporting, Doug indicated that TBR/s enrollment reporting is not set up to handle non-high school graduates as degree-seeking.
3. Policies Update: AA-12-01 Field Trips was approved following minor changes to reflect current practice of using Field Trip Applications and Hold Harmless Agreements.
4. Facilities Updates:
 - a. Knox – The camera to record construction progress is up and running, and progress can be viewed on the Thrive campaign (Foundation) website. The new substantial completion date is August 6, 2025 with closeout scheduled for August 9, 2025. Dr. Ward will schedule a meeting to discuss where to house the cohorts if completion date is extended. Signage meetings will begin this week with Covenant.
 - b. Cumberland – Tamsin has reached out to Dick Tracy at TBR regarding the removal of TTU from the campus sign. Dr. Whaley will contact President Oldham at TTU as a courtesy. Bids to repair the parking lot will go out soon for completion, hopefully, in summer. Beds for the Nursing lab have been ordered, and there is sufficient furniture in storage to furnish the new addition.
 - c. Fentress – Opening is now slated for spring, 2026. Diane continues to work on programs to be housed at the campus. Groundbreaking is one month away, and Sherry will reach out to the Foundation regarding shovels, i.e., How many: Who is purchasing? Who is painting them? Are they going to be given away as souvenirs/?
5. Plaques: Dr. Whaley noted that the Benroth Award plaque has not been updated in several years on the Roane County and Oak Ridge campuses. Marsha Mathews will check with Tamsin Miller to find out who adds new names. HR, the Foundation, and Academics will work together to get these updated.
6. Other

- a. Dr. Whaley asked Sherry to schedule a meeting with new TCAT/Harriman president, Chris Ayers, to discuss TCAT to RSCC transcript issues with Jamie Stringer and Robin Townson.
- b. A meeting will also be scheduled with TBR legal counsel, Beth Martin, Dr. Whaley, and Dr. Stringer to discuss TBR Immunization forms
- c. We will issue an invitation to President Chris Ayers to President's Cabinet to discuss the new TCAT facility and Clayton projects.
- d. Clearing for the new soccer field will begin in a couple of weeks.